



BPS MAHILA VISHWAVIDYALAYA

DEAN, STUDENTS' WELFARE OFFICE

(A State University established by an act of state legislative assembly of Haryana and recognized by UGC under section 2(f) and 12B of UGC act).

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Ref. No. DSW/BPSMV/13/623-660

Dated: 05/11/2013

To

All HOD's/Principals'/Branch Officers'
BPS Mahila Vishwavidyalaya
Khanpur Kalan (Sonipat)

Sub: - Minutes of 1st meeting in the session 2013-14 of Students Representatives (i.e. DRs, CRs, CPs and HRs).

Sir/Madam,

Please find enclosed herewith the Minutes of 1st meeting of Students Representatives (i.e. DRs, CRs, CPs and HRs) under the chairmanship of Hon'ble Vice-Chancellor held on 08.10.2013 at Multipurpose Hall of Teaching Block-1, BPS Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat.

The Minutes of meeting is forwarded to you for your kind information and necessary action please.

I would also request you to send an ATR to the undersigned office in the stipulated time as mentioned in the minutes.

Enclosed: As above (07 Pages)

Dean, Students' Welfare

Endst. No./DSW/BPSMV/13/661-665

Dated: -05/11/2013

A copy of the above is forwarded to the following for your kind information & necessary action.

1. P.A. to Vice-Chancellor (for kind information of Hon'ble Vice-Chancellor)
2. P.A. to Registrar (for kind information of Worthy Registrar)
3. All the DRs (By email only)
4. All the CPs (By email only)
5. DSW webpage (<http://www.facebook.com/dswbpsmv>) for all the CRs, HRs and students of BPSMV.

Dean, Students' Welfare

Like us on facebook: <http://www.facebook.com/dswbpsmv>

Minutes of meeting

Proceeding of the meeting of DRs, CRs, CPs and HRs was held on 8/10/2013 at 11:00 a.m. in Multipurpose Hall, Teaching Block-1 under the Chairpersonship of Hon'ble Vice-Chancellor.

The following were present in the meeting:

- | | |
|-------------------------------------|-----------------------------------|
| 1. Dr. (Mrs.) Pankaj Mittal | Hon'ble Vice-Chancellor |
| 2. Prof. Asha Kadiyan | Worthy Registrar |
| 3. Prof. Mahesh Dadhich | Dean, Students' Welfare |
| 4. Mrs. Renuka | Associate Dean, Students' Welfare |
| 5. Mrs. Krishana Rathi | Chief Warden |
| 6. Sh. Sanjeev Joshi | Assistant Registrar (R&S) |
| 7. Sh. Kamlesh Goyal | XEN |
| 8. Sh. Sunil Kumar | Assistant (R&S) |
| 9. Departmental Representatives: 12 | (Out of 16) |
| 10. Class Representatives : 90 | (Out of 98) |
| 11. Chief Perfects : 09 | (Out of 12) |
| 12. Hostel Representatives : 15 | (Out of 18) |
| | : 126 (Out of 144) |

At the outset, Prof. Mahesh Dadhich, DSW extended a warm welcome to the authorities and all the students present in the meeting for interaction with the Hon'ble Vice-Chancellor. DSW presented the works done in the last one year are as under: -

- i) Activities Calendar (University level and Department level).
- ii) Selection of students representatives (i.e. DRs/CRs,/CPs and HRs)
- iii) SVEEP Activities (214 Voter cards have been made and 583 is under process)
- iv) Grievances & Redressal Cell (139 Grievances have been redressed through 409 correspondences).
- v) Charity Fund (The Cheque of Rs. 70,000/- provided to 7 very poor/needy students)
- vi) The information given regarding of Sexual Harassment committee, Anti Ragging committee, Equal Opportunity Cell for IAS/HCS/PCS classes, Shopping center core committee, Alumni Cell, Sports calendar, campus ambassador, DSW webpage, and Various In- charges of BPSMV.
- vii) English News paper in subsidized price for BPSMV hostellers.

viii) Different type of Scholarship in BPSMV

After that Hon'ble Vice-Chancellor interacted with the DRs, CRs, CPS and HRs etc. The views shared by the Hon'ble Vice-Chancellor with the students' representatives are as under:

1. The Hon'ble Vice-Chancellor emphasized on the importance of lesson plan given by the teachers to the students and enquired the students whether they are being given **lesson plan** by their teachers. Most of the students denied the same. In this respect, Hon'ble Vice-Chancellor assured the students that she will hold a meeting with all HODs on this issue and the teachers will be directed to give/provide the lesson plan to all the concerned students. Hon'ble Vice-Chancellor further asked the students that in case the lesson plans are not provided to them by the teachers within one month then CRs must report to the DSW office.

Action by - All HODs

2. The Hon'ble Vice-Chancellor expressed her concern on the matter of low usage of **books and journals** by the students in the library. In this connection, the Hon'ble Vice-Chancellor said that a number of costly books and journals are purchased by the University in addition to e-subscription of about 5000 journals, but the students are not regularly visiting the library and optimum usage of books and journals purchased by the university for the students is not done. She also told that list of e-Journals being subscribed alongwith procedure to access them should be displayed outside the library.

Action by – Central Librarian

3. The Vice-Chancellor told the students that **Placement Cells** are established at Department level in BPS Mahila Vishwavidyalaya. However, she emphasized that students should play a greater role in placement activities with guidance and assistance of teachers.

Action by – Director UPACC

4. The Vice-Chancellor suggested the students that in case they have any suggestion for betterment of facilities to be provided to them by the university, they should use the **suggestion boxes** installed in all Hostels & Shopping Complex. This will let us know new and innovative ways of improving the academic ambience of the university. The complaints must be written in Complaint Register in the Hostels for early redressal.

5. The Vice-Chancellor told the students that Mrs. Geeta Bhukal, Hon'ble Education Minister, Haryana has given the grant to BPSMV for the purchase of bicycles for students and purchase of 160 bicycle is in progress. She also told that shortly our University will receive **Golf Cart and** Battery operated e-rickshaws to help students to commute in university campus.
6. The University Bus will also frequently make round trip between main gate to hostels of BPSMV from 8.45 AM to 9.15 AM daily, for the benefit of students.

Action by – AR (Transport)

7. The Vice-Chancellor also told the students that the DSW is a good communication channel between the Vice-Chancellor and the students. She appreciated the efforts put in by Dr. Mahesh Dadhich as DSW and requested all the students this channel be used more frequently for fast redressal of their issues. The Hon'ble Vice-Chancellor also cautioned the students regarding misuse of social electronic media by some students. She mentioned that irresponsible use of social media can adversely affect the reputation of the university and could at times be dangerous for students. She mentioned that every student should take care that pages like “BPS Confessions” are not misused by some miscreants.

After that an interaction session started and all the DRs, CRs, CPs and HRs gave their introduction one by one. The following issues/ problems were raised by the representatives before the Hon'ble Vice-Chancellor and the directions were given by the Vice-Chancellor to sort out the issues are as under:

Sr. No.	Problem/ Suggestion	DR/CR from Dept.	H. No. CF /HR	Instruction given by Hon'ble VC	Executing body/Person	Time Limit
1.	Installation of WI-FI in Hostels	SES		The Vice-Chancellor told the students that BPSMV will provide the WI-FI facility on ground floor of every hostel. All Social Net Working website will be blocked. The Vice-Chancellor directed the Chief Warden that TV room and Networking room should be separated.	Chief Warden HOD, CSE & IT	2 Months
2.	Job Placement Problems	SES		The Hon'ble Vice-Chancellor told the students that students should play a more active role in this. The University will help in inviting representatives of companies in the BPSMV for the job placement.	Director, U PACC	2 Months

3.	Problem of English Communication	SES		<p>The Hon'ble Vice-Chancellor told the students that BPSMV has already provided the facility of English Communication classes in the Language Lab of English Department.</p> <p>The classes of English Communication are held free for all students everyday from 4:00 p.m. to 5:00 P.M. in the Language Lab. But the students do not attend the classes. Time limit can be further increased if required.</p>	Incharge LRC	7 Days
4.	Innovative Lecture for Graduate Level	SES		<p>The Vice-Chancellor told the students that she will hold a meeting with all HODs and will pass the order for Special Lecture on Research Methodology at graduate level as well as at PG level.</p>	All HODs	1 Month
5.	Permission to attend the Job fair to get the Job			<p>The Vice Chancellor told the students that a committee will be constituted in every Department regarding Placement and students must go ahead to organize such type of placement fair in University. If a neighbouring institution is organizing placement fair, our university will provide the Transport facility to attend the fair.</p>	All HODs & Director, UPACC	1 Month
6.	Increasing the seats in Ph. D Law	Law		<p>The Vice-Chancellor told the students that she will discuss this issue with HOD LAWs</p>	HOD Law	1 Month
7.	Complaint of Teachers regarding internal assessment and not taking classes regularly.	Law		<p>The Vice-Chancellor told the students to meet HOD, Law in the matter. She will also discuss the issue with HOD.</p>	HOD Law	7 Days
8.	Organization of Inter Hostel Quiz competition		HR	<p>Hostel Representatives can interact with each other and organize the same.</p>	CPs & HRs of Hostels	-
9.	Departmental Library shifted in Central Library	Eco		<p>The Vice-Chancellor told the students that departmental libraries were shifted in central library because Dept library opens till 4:00 pm. But Central Library open till 7:00 p.m. every day which can be further extended. If hostellers want to study in library late night, special permission will be granted for this</p>	Librarian Central Lib.	Immediate

				purpose.		
10	Non- grant of Merit Scholarship.	Eco		The Vice Chancellor assured the students that she will talk to concerned HODs and Assistant Registrar (R&S) to sort out this issue.	All HODS & AR (R&S)	15 Days
11	Problem of overcrowding buses from Jauli to Khanpur, Ganaur to Khanpur and Gohana to Khanpur and Panipat to Khanpur	Eco & SMS		The Vice Chancellor assured the students that the Transport Authority of State Government would be requested to deploy more buses for these routes.	AR (Transport)	15 Days
12	We are not aware of the last date of exam forms, revaluation forms etc	Law		All HODs to display it on notice board and DSW will upload information in the DSW webpage	All HODS DSW & COE	Imme diate
13	Educational Trip	Law		The Vice Chancellor said that DRs/CRs should write to their respective HODs for Educational Tour and the concerned HODs will forward the same to the University authorities for obtaining permission.	All HODs	Imme diate
14	Parents meeting should be organized in BPSMV	Law		HOD should organize parents teacher meetings in a year	All HODs	Imme diate
15	Computers are not working properly & Net Problems	DPER		The Vice Chancellor said that the problem will be sorted out very shortly.	HOD, DPER and CSE & IT	15 Days
16	Lack of intimation of activities held by University	DPER		HOD DPER will sort out the problems, and appoint one official for this purpose	HOD, DPER	Imme diate
17	Library books not available at the time of exams and deposited one week before the exams	DPER SES		To be discussed with HODs & Librarian.	HOD, DPER & CSE & IT	Imme diate
18	Classes for personality development	MBA		Classes already arranged and more can be arranged	Director UPACC	15 Days
19	BAMS course not recognized by AYUSH	MSM		Principal Ayurveda will resolve the matter at the earliest.	Principal, MSM	01 Month
20	Installation of WI-FI in Hostels and College	MSM		The Vice-Chancellor told the students that BPSMV will provide the WI-FI facility on ground floor of every hostel but all Social Net Working sites will be blocked. The Vice-Chancellor directed the Chief Warden that TV room and Networking room should be separated.	Chief Warden HOD, CSE & IT	2 Months
21	Computer lab not available in Ayurveda	MSM		Principal to send the proposal for the same to the authority.	Principal, MSM	2 Months
22	Canteen & photocopy problem in MSM	MSM		Principal to open the both/ one centers on pattern of HOD Laws.	Principal, MSM	2 Months

23	Newspaper stand in Hostel		All HRs	The Vice-Chancellor told all HRs that order has been given by the university and the Chief Warden told to the Vice-Chancellor that Newspaper stand will be arranged within a week in all Hostels.	Chief Warden	1 Month
24	Ph. D scholarship	IHL		The Vice Chancellor told the students that they will obtain the scholarship as per UGC and state Govt. norms	All HODS AR (R & S)	1 Month
25	Re-appear problem Criteria of 50% papers should be passed to promote from one class to next classes Most of the students are failed in IT and English	Eco		The Vice-Chancellor told the CRs that we are following the criteria of 50% papers should be passed to promote from one class to next class so that at the end of the course students do not face the pressure to pass a lot of papers.	-	-
26	Coaching for NET/Civil Services for General Category also	SES		University will hold coaching classes for SC/ST/Minority. Interested students of General category may join the same.	Dr. Gulab Singh (Eng.), Dr. Ashok (Laws), EOC	immediate
27	Shortage of sports items in Campus Sch.	C. S		Proposal may be sent to authority for the same	Principal, Campus Sch.	01 Month
28	Non-availability of Indoor/outdoor games	C. S.		Principal Campus School to resolve the matter.	Principal, Campus Sch.	01 Month
29	Grass problem	C.S.		Resolve the problem at the earliest.	XEN	07 Days
30	Rebate system for Hostel meal		HRs	Chief Warden to resolve the matter as per hostel rules	Chief Warden	7 Days
31	Medical Shop in BPSMV Campus		HRs	Medical shop is available just outside the Ayurveda. Students can obtain required medicine from that shop.	-	-
32	Building and software are required for Dept of Hospitality	SMS		Building will be ready by next year and HOD may send proposal for required software's	HOD, SMS	15 Days
33	Written Complaints/ Hostel No. 7 & 8 : (i) Generator not available	KGSS		Principal KGSSS to put up		
34	(ii) TV Hall wrecked/ TV not available					
35	(iii) Geyser not available					
36	(iv) Water Cooler not available					

37	(v) Water Purifier not available			proposals/ response		
38	Hostel No. 9 : (i) White Wash required	KGSS				
39	(ii) Bathrooms repairing required					
40	(iii) Water Cooler not sufficient					
41	(iv) Water Purifier not available					
42	Hostel No. 10 : (i) Problem of Water supply due to late supply of water we cannot attend school timely.	KGSS		XEN resolved the matter and water supply should be started from 5 AM daily.	XEN	immediate
43	(ii) Geyser are not sufficient			Principal KGSSS to put up proposals/ response		
44	(iii) White Wash required					
45	(iv) Hostel Attendant required					
46	(v) Water Purifier not available					

The Hon'ble Vice-Chancellor also informed the participants that those representatives, who could not get time, can give their representation in writing to Dean, Students' Welfare.

The meeting ended with a vote of thanks to the Chairs.

Prof. Mahesh Dadhich
Dean, Students' Welfare